

**DEPARTMENTAL NOTICE 2015-16(Even Semester, 2<sup>nd</sup>, 4<sup>th</sup> and 6<sup>th</sup> Semester**

1. The First Departmental meeting is held On 5<sup>th</sup> January 2016 to discuss the Following agenda; All the three departmental Teacher are present

1. Student Assignment
2. Even Semester Syllabus review
3. Routine for Internal Test Exam
4. Misc.

2. The Second Departmental Meeting is held in the Department. On April 29,2016  
Teachers Present; L.Sailo, Bydut Debnath, Kumar Misra

Agenda:- 1. Student Attendance

2. Syllabus Covered
3. Student Performance in the Internal Test
4. Assignment Marks
5. Misc.